



DAV SR. SEC PUBLIC SCHOOL, ANPARA

ADMISSION POLICY: NURSERY To VIII

Academic Session: 2026-2027

Objective

To establish a clear and consistent process for admitting students to schools, ensuring transparency, efficiency, and fairness. This policy stands applicable to all prospective students, parents/guardians, and administrative staff involved in the admission process.

Admission Process:

Registration Commencement: 15/01/2026 (Thursday) onwards

Procurement of Admission Form and Registration: From the school's Fee Counter after payment of requisite fees in Online Mode on all working days during school hours.

(Admission Form: Rs. 300/- is to be paid at the time of form procurement and is nonrefundable)

Submission of Admission Form:

Duly filled admission form with the required documents is to be submitted at the fee counter within 7 days of procurement of form.

Documents Required:

1.	Duly filled Admission Form.	5.	UDISE PEN No./APAAR ID (As Applicable)
2.	Address Proof	6.	Aadhaar of Child, Father and Mother
3.	Transfer Certificate and Report Card of previous School/Class. (As applicable)	7.	Copy of Birth certificate of applicant issued by Municipal Corporation
4.	SC/ST/OBC certificate (if applicable)	8.	Passport-size photographs indicating Name and Date of Birth - 2

Eligibility Parameters:

Age Criteria: As per the State Govt. and CBSE/NEP Norms, Minimum 03+ years at the time of admission in Balvatika-I (Nursery) and 06+ years in class I (Age as on March 31st 2026)

(Refer to Age Matrix at the time of form procurement.)

Age Matrix :

Class	Age as of March 31, 2026	Date of Birth Range	Eligibility Criteria
Nursery (Balvatika I)	3+ years	April 1, 2022 - March 31, 2023	Completion of admission process.
LKG (Balvatika II)	4+ years	April 1, 2021- March 31, 2022	Completion of Nursery or equivalent.
UKG (Balvatika III)	5+ years	April 1, 2020- March 31, 2021	Completion of LKG or equivalent.



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Class I	6+ years	April 1, 2019 - March 31, 2020	Completion of UKG or a recognized pre-primary program.
Class II	7+ years	April 1, 2018- March 31, 2019	Completion of Class I from a recognized school.
Class III	8+ years	April 1, 2017- March 31, 2018	Completion of Class II from a recognized school.
Class IV	9+ years	April 1, 2016- March 31, 2017	Completion of Class III from a recognized school.
Class V	10+ years	April 1, 2015- March 31, 2016	Completion of Class IV from a recognized school.
Class VI	11+ years	April 1, 2014- March 31, 2015	Completion of Class V from a recognized school.
Class VII	12+ years	April 1, 2013- March 31, 2014	Completion of Class VI from a recognized school.
Class VIII	13+ years	April 1, 2012- March 31, 2013	Completion of Class VII from a recognized school.

Document Verification:

The Admission Committee and office will verify all submitted documents at the time of form submission. Incomplete forms shall be rejected.

Admission Test/Interview

Notification: Details of the test/Interview will be communicated to the applicants via telephonic call

Kindergarten: An interview session with the child and parents will be conducted as per the date scheduled.

Standard II and Above: Students may be required to take a written test (based on Previous Class) assessing literacy, numeracy, and reasoning skills.

Merit List and Selection

Merit List Publication:

- Admission is purely based on merit and subject to availability of seats.
- The merit list of the selected candidates will be displayed on the school's website and notice board.
- <https://davpsanpara.org/>



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Admission Confirmation

Fee Payment: Parents of selected students must pay the admission fee to confirm the admission within 04 days from the declaration of the result. **Failing to do so, the seat will be allocated to the next candidate without any intimation. (Admission fee is payable one time and is non refundable)**

Submission of Original Documents: Original documents must be submitted at the time of admission for final verification.

Grievance Redressal

Any complaints or concerns regarding the admission process should be directed to the School's Admission committee. Escalation may be made to the school management if unresolved.

Note: -

- **School Management reserves the right to cancel any admission if deemed necessary. Admission process will be closed on account of non-availability of vacancy in any particular class without any prior intimation.**
- **Parents are advised to submit authentic documents to avoid rejection of admission form or cancellation of admission. School cannot be held responsible in any such case.**
- **For any queries, may contact the school office during working hours.**

Thanks!

Team DAV PS ANPARA